



United States Department of the Interior

BUREAU OF LAND MANAGEMENT

Arizona State Office
222 North Central Avenue
Phoenix, AZ 85004
www.az.blm.gov



In Reply Refer To:
1270-2/1271 (AZ-954.56) P
Supersedes:
IM No. AZ-2003-028

January 12, 2005

EMS TRANSMISSION: 01-12-2005
Instruction Memorandum No. AZ-2005-014
Expires: When Superseded or Cancelled

To: All Field Managers; Deputy State Director, Business and Support Services
Attn: Information Access Centers

From: State Director

Subject: Revised Cost Recovery Fee Schedule for the Public

Purpose: This Instruction Memorandum (IM) updates and replaces IM No. AZ-2003-028 to reflect the changes contained in Washington Office (WO) IM No. 2005-037, Cost Recovery Fee Schedule for the Public, dated November 30, 2004.

Background: WO IM No. 2005-037 updates cost recovery fees for use in the Bureau of Land Management (BLM) Information Access Centers (IACs) for the sale of products or services to the public. Previously issued Arizona policy on cost recovery is now obsolete and must be reissued.

Policy/Action: The revised fee schedule updates the rates for research, search, and review times as shown in Attachment 1; all other Arizona rates remain unchanged. All Arizona IACs are to adopt the cost recovery fees in the attached schedule. The new fees should be posted in IACs; sample lists for posting are provided in Attachment 2.

Time Frame: Effective Immediately.

Manual/Handbook Sections Affected: Manual 1270-2, Cost Recovery; Manual 1271, BLM IAC.

Contact: Toni Klimek, State Records Administrator, (602) 417-9364.

SIGNED BY:
Carl Rountree
for Elaine Y. Zielinski
State Director

AUTHENTICATED BY
Margaret Walker
Administrative Assistant

Attachments:

- 1 - [BLM-Arizona Cost Recovery Fee Schedule](#) (6 pp)
- 2 - [Lists of Products to Post in IACs](#) (2 pp)